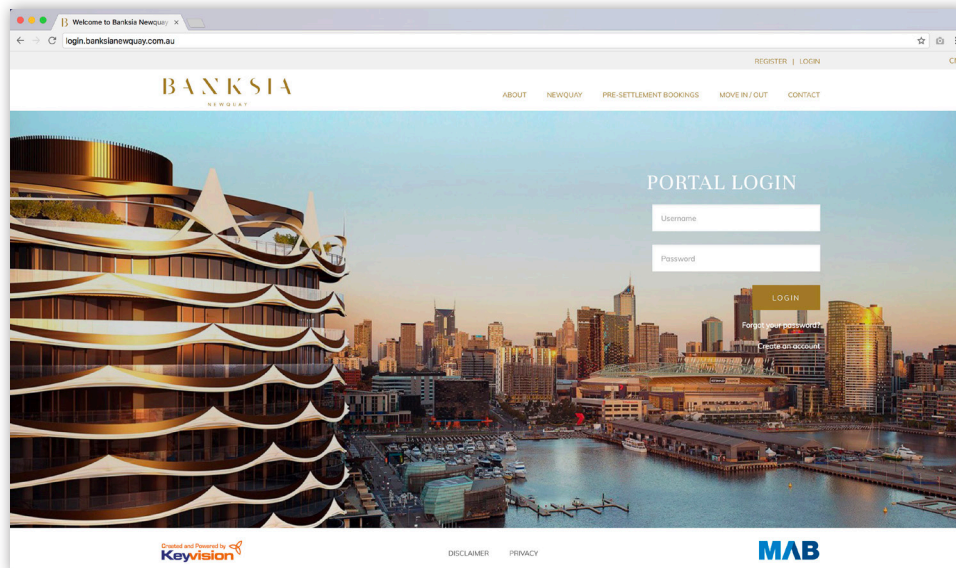


Register Portal Account

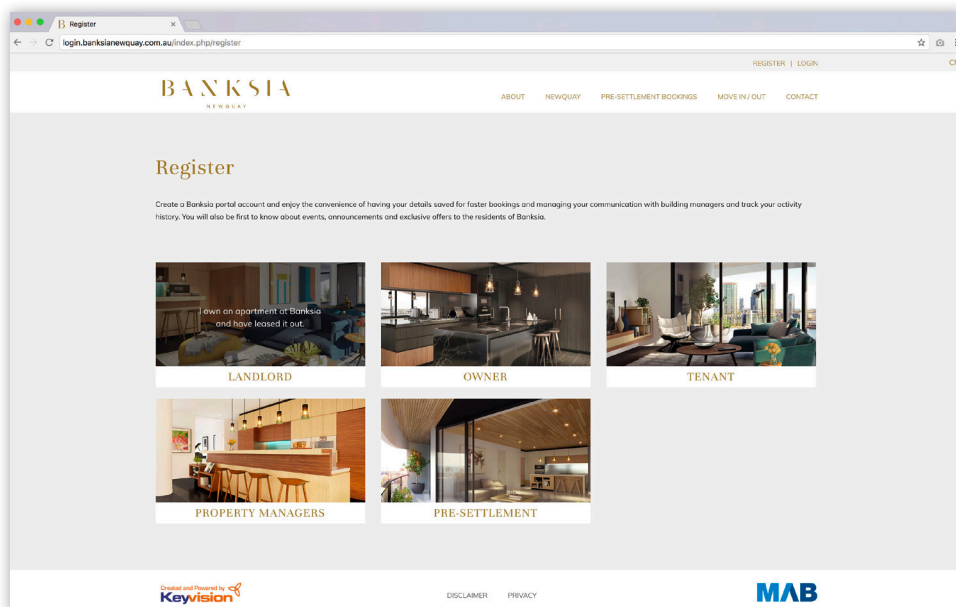
1. Go to Banksia portal

www.login.banksianewquay.com.au

2. If you don't have a portal account already set up, go to the 'Register' page at the top of the portal website.



3. A new page will load with five (5) different account types. Select the one that relates to your residential state.



Register Portal Account - continued

4. You will be asked to fill in a form, this will help you have all the information you need that relates to your apartment in a single place, plus have a more efficient and streamlined communication with your building manager for any issues reports, announcements, news and updates.

The screenshot shows a web browser window with the URL `login.banksianewquay.com.au`. The page header includes the Banksia Newquay logo and navigation links: ABOUT, NEWQUAY, PRE SETTLEMENT BOOKINGS, MOVE IN / OUT, and CONTACT. The main content area is titled "Step 1 of 4" and "Welcome to Banksia." Below this, a message states: "You're now steps away into your new residential community. Ok, let's get you started." The form is titled "Create an Account" and includes a note: "Fields marked with an asterisk (*) are required." The form fields are: First Name *, Surname *, Email Address *, Password *, and Verify password *. A "NEXT" button is located at the bottom right of the form. The footer contains the Keyvision logo, links for DISCLAIMER and PRIVACY, and the MAB logo.

5. Once you complete the registration form a confirmation email will be sent to the email you provided during the registration.

The screenshot shows a web browser window with the URL `login.banksianewquay.com.au`. The page header is identical to the previous screenshot. The main content area features a clipboard icon and the text: "Voila! You are all set." Below this, a message states: "An email has been sent to our management team, who once they confirm and approve your details will send you a confirmation email and you'll be ready to start enjoying the special treats we have for you. Thanks, have an amazing day!" The footer is identical to the previous screenshot.

6. If you have any issues with the registration process or your portal, please contact Essential Community Management on (03) 9981 0077 or Keyvision on (03) 9696 2088.